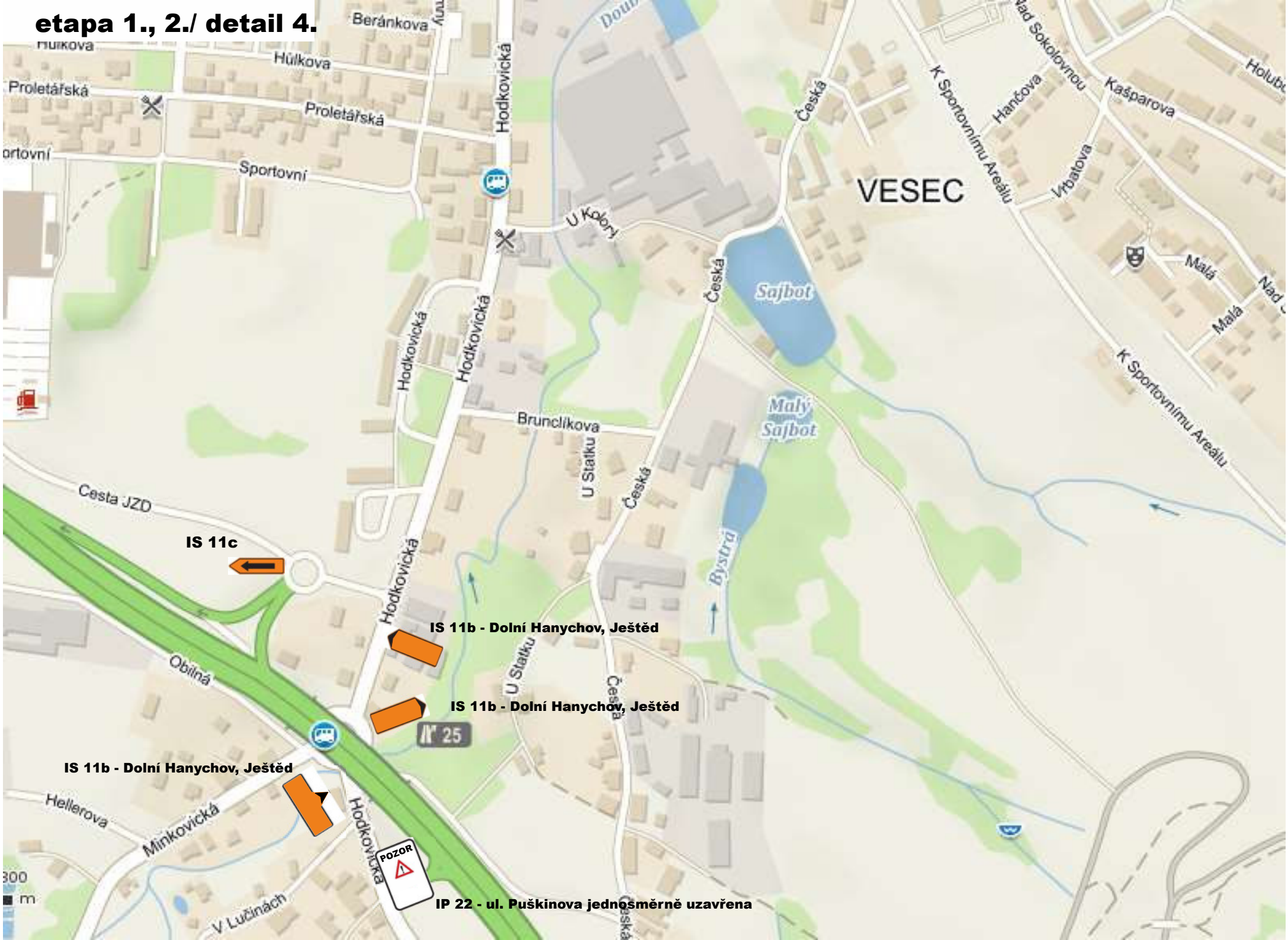etapa 1., 2./ detail 4.